**Discipline and Guidance**

A positive guidance approach is used to help children develop a positive self-esteem, build trust in the world around them and develop autonomy and pride in their work. A supportive, nurturing environment with caring adults is the first step in the development of inner control and appropriate behavior.

Our teachers set limits by using room arrangements, which provide choices for children. By allowing children to assume responsibility for their actions, they develop self-control and become aware of the rights of others. Consequences (logical and natural) developmentally related to the child’s behavior/act might include reinforcing positive behavior, modeling appropriate behavior, and assisting children in describing how they feel. There are three basic rules regarding what is not acceptable. They are as follows:

1. We do not hurt ourselves.
2. We do not hurt others.
3. We do not hurt the things around us.

Teachers will be patient and kind, but firm when discussing why an action is not appropriate. At times, a child may need to be redirected to another activity, or encouraged to take a moment away from the rest of the group. This can take the form of quietly reading a book, working on a puzzle, or just having some time to herself/himself. Parents shall be notified of any continuing discipline concerns with their child and invited to discuss the situation.

**Termination Procedures for Children Enrolled at WCNS**

1. Observation of the child’s behavior in the classroom environment to determine that a problem exists that would jeopardize the safety and well being of themselves or others.
2. Meeting with the teachers, support staff, director, and family/guardian occurs. The problem is discussed and an action plan is agreed upon by all members.
   * A time frame for implementation of an action plan is agreed upon by all members.
   * The situation is reevaluated at the end of the specified time period.
   * Either of two things will occur:
     1. The child will remain at WCNS as we continue to monitor and make adjustments for his/her needs or,
     2. The decision is made to assist in the placement of the child in an environment that better fits the needs of both child and family.

I have read and understand The Discipline and Guidance, Termination policy and the Licensing Standards of the Illinois Department of Children and Family Services (all are in the handbook).

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_

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2016-2017 School Year