



2024-2025 Enrollment Information

Registration Opens on January 8, 2023

All Current and Returning Families Must Register by January 18, 2024.

Notification of placement for Current and Returning Families will be January 19, 2024.

One half of tuition must be paid by January 26, 2024.

Final half of tuition must be paid by April 8, 2024.

Extended Day Tuition must be paid by June 10, 2024.

New Families Must Register by January 31, 2024.

Notification of placement for New Families will be February 2, 2024.

One half of tuition must be paid by February 7, 2024.

Final half of tuition must be paid by April 8, 2024.

Extended Day Tuition must be paid by June 10, 2024.

| OFFERING | DAYS | HOURS | TUITION |
|--|--|------------------|---------|
| 2s (2 on/before 9/1/2024) | T/TH 12:2 Student-to- Teacher | 8:45am – 11:15am | \$4,275 |
| 3s (3 on/before 9/1/2024) | M/W/F 18:2 Student-to- Teacher | 8:45am – 11:15am | \$5,100 |
| JK (4 on/before 9/1/2024) | M/T/W/TH/F 18:2 Student-to- Teacher | 8:45am – 11:15am | \$7,725 |
| Extended JK | M/T/W/TH | 11:15am – 1:15pm | \$4,025 |

PLEASE NOTE: For students in 3s and JK, enrichment classes will be offered from 11:15am to 1:15pm in three trimesters. A separate registration form will be made available in June 2024 for the Fall Trimester.

Extended Day JK

The Extended Day option provides further kindergarten preparedness at an excellent value. At roughly the same cost as two, full-year enrichment electives, your student will attend school until 1:15pm, Monday – Thursday, to solidify new skills and provide a smoother transition into a longer day at Kindergarten.

Registration Policies

- All applications must be completed in full and include a **\$125 non-refundable** application fee. You can pay online via credit card or make checks payable to Winnetka Community Nursery School.
- Parents with multiple children should in all cases fill out a separate application for each child and remit a separate \$125 non-refundable application fee.
- If the school receives more applications than there are available spaces for a particular class, all remaining applications for that class will be included in a lottery selection.

- If it is necessary to make changes to an application, it must be done in writing.
- Please contact our Co-Directors, Kathryn Martin or Holly Bressler, at 847-446-4432 or WCNSoffice@gmail.com, with any questions regarding applications.
- **We reserve the right to cancel or change class offerings or programs at any time.**

Enrollment Priorities

We hope to accommodate all families who wish to enroll their children in our classes. If a class has more applications than spaces, placement is prioritized as follows below.

Returning Family Eligibility

- Children whose parents are WCNS Board or staff members (including Honorary Board members)
- Children currently enrolled at WCNS or siblings of children currently enrolled at WCNS
- Children whose siblings were formerly enrolled at WCNS (must have completed both 3's & JK, otherwise considered a New Family)
- Children of Alumni

All other children applying for registrations should register as a New Family

Tuition Schedule and Policies

- All tuition payments are non-transferable and non-refundable.
- Total yearly tuition is due in two installments. 1st installment on January 26, 2024 (Returning Families) and February 7, 2024 (New Families). Second installment on April 8, 2024 for all families. Extended JK on June 10, 2024. Invoices will be sent to the email provided on the application.
- Tuition is due in full for any applicant who registers after April 8, 2024.
- A **\$35 fee** will be charged for any returned checks.
- A **\$100 late fee** will be charged for any payments remitted past the due date.
- Failure to pay either installment may result in forfeiture of class enrollment.
- For families with a demonstrated financial need, special financing arrangements are available. Please contact our Co-Directors, Kathryn Martin or Holly Bressler at 847-446-4432 or WCNSoffice@gmail.com.
- Tuition refunds will be processed for families who relocate outside of New Trier school district. Refunds will be processed in a timely manner once an out-of-area forwarding address has been confirmed. If relocation and withdrawal occur prior to the first day of school, a full tuition refund will be given. If relocation and withdrawal occur after the first day of school, the tuition refund will be pro-rated based on the last day of school attended.
- Tuition refunds will be processed for children with special needs who have been identified through an IFSP (Early Intervention) or an IEP (school district) as needing alternative placement. If identification occurs prior to the first day of school, a full tuition refund will be given. If identification occurs after the first day of school, the tuition refund will be pro-rated based on the last day of school attended.
- Notice of withdrawal from any WCNS program must be confirmed in writing to our Co-Directors, Kathryn Martin or Holly Bressler c/o Winnetka Community Nursery School.